

LeapEd Services Sdn. Bhd
PRESENTS



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GETTING STARTED AS A DESIGNATED **SAFEGUARDING LEAD**



2 Day Workshop

HRD Corp Certified Training Provider
HRDC CLAIMABLE

* Face-to-Face Training



Because every child
deserves
a great
future.

About LeapEd

We operate as a social enterprise and are Malaysia's first homegrown Education Service Provider. We undertake education transformation programmes and projects that support school leaders, teachers, students, parents and the wider community.

Our education transformation activities are closely aligned to the Malaysia Education Blueprint 2013 – 2025 (MEB) and the United Nations Sustainable Development Goals (SDGs).

Our Mission Statement:

Because every child deserves a great future

Our aim is to develop schools that embed sustainable education practices to produce holistic students with 21st century competencies.

We work closely with our strategic partners – Yayasan AMIR and the Ministry of Education Malaysia, in a Public-Private Partnership (PPP) that focuses on whole-school transformation and student-centred learning, to realise the individual potential of every learner.

Since our establishment in 2010, we have designed and implemented various education models such as the District Transformation Programme-AMAN (DTP-AMAN), Islamic School Enhancement Programme (ISEP), Ground-up School Transformation (GUSTO) programme, Program Sekolah Transformasi (PreSTasi) as well as the nation's pioneering Trust Schools Programme (TSP). These programmes have since impacted over 71,000 students, 6,000 teachers and 160 schools across 13 states nationwide.

Training Provider Details

Training Provider	:	LeapEd Services Sdn Bhd
Name	:	914283T
Registration Number	:	Level 52, Menara TM, Jalan Pantai Baharu
Address (Mailing)	:	Gary Husler (Head, LeapEd Academy)
Contact Person	:	gary.husler@leapedservices

Course Details

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TITLE OF PROGRAMME

GETTING STARTED AS A DESIGNATED SAFEGUARDING LEAD

COURSE FEE

RM 2,600 PER PARTICIPANT

OVERVIEW

- + In an everchanging world, has never been more urgency to ensure effective Child Protection and Safeguarding systems. Our decade of working in the Malaysian system, coupled with our global team of consultants, ensure that all our services provide international best practice alongside a deep working knowledge of the local system.
- + We know the similarities and differences between approaches from around the world and can help schools navigate the cultural nuances of Malaysia. We believe we are the only provider giving contextualized training for the Malaysian setting. We can therefore ensure that all training is not only relevant to local laws, but also discusses culturally sensitive issues, and ensure that professionals know how to act keeping the child at the centre of all decision making.
- + LeapEd's Child Protection and Safeguarding professional development programmes raise awareness of best practice and build skillsets for all adults who work with children and young people. We are dedicated to upholding the safeguarding and welfare of all children and young people. Our framework is aligned to: United Nations Child Rights' conventions, Malaysian government legislation, international best practices by UNICEF and the United Nations Sustainable Development Goals.
- + This course is advanced level training for a small group of Senior Leaders or participants who are actively involved in decision making. Each course will be modified to include contextualized examples, for discussion and include ample opportunity for considering organizational responses when a child is in danger.
- + In preparation for this we request access to your companies Policy, Procedures and Guidelines at least 2 weeks before the commencement of the course.

- + This course is designed for organisations that are just getting started with Child Protection and Safeguarding, or for those newly in Malaysia to the role of Designated Safeguarding Lead.
- + This initial workshop will answer key questions about the legal implications of the DSL role in Malaysia, and signpost participants to organisations that will help them on their Safeguarding journey.

OBJECTIVE

Getting Started as a DSL

- + What is the role of Designated Safeguarding Lead and why is it important?
- + How does effective policy, procedure, and clear guidelines keep children safe when in the care of your organisation?
- + How can a Designated Safeguarding Lead raise the profile of Child Protection and Safeguarding within their School?

- The Malaysian Legal Framework
- The Role and Responsibility of the DSL
- Effective Record Keeping and Managing Confidentiality
- Understanding Staff anxiety over reporting concerns and handling parental expectations
- Raising the Profile of CP and Safeguarding in your organisation
- Managing difficult disclosures
- Creating an Action Plan

TARGET GROUP BY DESIGNATION

Senior Leaders and those with responsibility for managing people working with Children.

TARGETED INDUSTRY/INDUTRIES

Education and those working with children

CERTIFICATION

Certification of attendance

FACILITATION

Face-to-Face

DURATION

2 days

Training Schedule

DAY 1

Breakout Room 1	Assessment of Prior Learning / Pre-conceptions
Breakout Room 2	What is the Role of the Designated Safeguarding Lead?
Breakout Room 3 :What would you do	Understanding Policy, Procedure and Guidelines
Breakout Room 1	Why don't staff report concerns?
The roles and responsibilities in Safeguarding	The roles and responsibilities in Safeguarding
Discuss contextualised case studies and consider next steps	Discuss contextualised case studies and consider next steps

DAY 2

Breakout Room 1	Implementation of Child Protection in Schools
Breakout Room 2	Reporting Child Protection Concerns
Breakout Room 1	Managing Difficult Disclosures
Breakout Room 2	Managing Difficult Conversations with Parents

Trainer Profile



Hayley Trenchard

Hayley graduated from the University of Sheffield with a dual honours degree in English and History in 2004. She then trained to teach English as a Foreign Language, before taking on a role at an English Language Centre in China where she taught children aged 4 - 17 in basic communication and business English. While completing her PGCE in History from the University of Bristol, Hayley undertook research in Special Educational Needs, and approaches to supporting recently bereaved children. She also holds certification in teaching Personal, Social and Health Education.

Hayley holds a Level 3 certification in Child Protection & Safeguarding from the UK and has managed several high-level disclosures and concerns. As an ex-Principal of an International school, Hayley understands some of the difficulties in managing safeguarding and well-being within the Malaysian context and is well versed in the nuanced cultural differences and different approaches that are required when implementing international best practice to safeguard children.



Rajveen Kaur

Rajveen holds a degree in English and Education, a Postgraduate degree in Commerce, and a Master's in International Business Management from the University of Otago, New Zealand. Moving internationally, her focus in teaching and learning was at the Turkish Ulugbek International School and the Westminster International University in Uzbekistan. As a teacher and lecturer, she was involved in a variety of language teaching initiatives to a range of age levels encompassing professional writing, IELTS preparation and national checkpoint assessments, both at the school and tertiary stages, applying her CELTA qualification.

Rajveen is a HRDF certified trainer and an ACP certified coach. She is further pursuing her ACC qualification with ICF (International Coaching Federation) where she is developing her skill set to nurture talent, unleash potential and support others in overcoming limiting self-beliefs and developing a Growth Mindset. Rajveen also holds a certification in Child Protection and Safeguarding and was part of the team that worked on the framework, policy, procedures and guidelines for safeguarding in LeapEd.

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Term & Conditions

- I would like to declare and confirm that I have read, understood, and agreed to the terms and conditions

Signature

Name:

Position:

Company Official Stamp

Date:



Position:
Appendix A (Participants Name list)
(Registration for more than one participant)

No.	IC	Name	Job Status / Designation	Email	Phone No.

.....
Signature

Name:

Position:

.....
Company Official Stamp

Date: