
Programme Brochure

LEAPED SERVICES SDN BHD



PRESENTS

Strategies for the Learning in the New Norm
(1-day course)

Remote Online Training

HRDF Certified Training Provider

HRDF CLAIMABLE

22 October 2020, 5 November 2020 & 17 November 2020

About LeapEd:

We operate as a social enterprise and are Malaysia's first homegrown Education Service Provider. We undertake education transformation programmes and projects that support school leaders, teachers, students, parents, and the wider community.

Our education transformation activities are closely aligned to the Malaysia Education Blueprint 2013 – 2025 (MEB) and the United Nation's Sustainable Development Goals (SDGs).

Our Mission Statement:

Because every child deserves a great future

Our aim is to develop schools that embed sustainable education practices to produce holistic students with 21st century competencies.

We work closely with our strategic partners – Yayasan AMIR and the Ministry of Education Malaysia, in a Public-Private Partnership (PPP) that focuses on whole-school transformation and student-centred learning, to realise the individual potential of every learner.

Since our establishment in 2010, we have designed and implemented various education models such as the District Transformation Programme-AMAN (DTP-AMAN), Islamic School Enhancement Programme (ISEP), Ground-up School Transformation (GUSTO) programme, Program Sekolah Transformasi (PreSTasi) as well as the nation's pioneering Trust Schools Programme (TSP). These programmes have since impacted over 71,000 students, 6,000 teachers and 160 schools across 13 states nationwide.

Training Provider Details:

Training Provider Name : LeapEd Services Sdn Bhd

Registration Number : 914283T

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Course Details

TITLE OF PROGRAMME

- **Strategies for the Learning in the New Norm – 1-day course**

Course Fee

- **RM 750 Per Pax**
- **HDRF CLAIMABLE** *(subject to HRDF guidelines and terms for claims)*

OVERVIEW

In this 3-part course, teachers will use a cycle of enquiry to practice Assessment for Learning and Feedback techniques, while also collaborating to problem solve commonly faced scenarios from Malaysian Private and International Schools.

Using Behavioural Insights, Online Learning Tools and Change Management Techniques, teachers will learn strategies to ensure that learning continues both on and offline.

Through this 7 hours (1-day equivalent) remote online learning participants will increase their knowledge and understanding of effective online learning by taking part in an experiential synchronous programme.

Participants will increase their skill and confidence using Microsoft TEAMS and Google Forms as teaching tools. Participants will also complete 1 hour of self-paced learning per workshop to implement what they have learned in the sessions.

Session 1: 'Look EAST': Thursday, October 22nd, 2.30pm - 5.00pm

The key knowledge and understanding covered:

- How modifications to your messaging and instructions increase participation in online line learning.
- The EAST Principle
- How the EAST model can be applied to online instruction
- The principle of EAST in lesson planning

Session 2: Afl (Assessment for Learning) & Feedback: Thursday, November 5th, 2.30pm - 4.45pm

The key knowledge and understanding covered:

- Assessment for Learning strategies
- Online feedback techniques
- Successful implementation of Criteria for Success
- Assessment of Project based learning

Session 3: Working with Others: Thursday, November 19th, 2.30pm - 4.45pm
The key knowledge and understanding covered:

- Implement effective online practices into lesson planning.
- Reflect on learning from course and identify next steps
- Collaborative problem solving using contextualised scenarios

OBJECTIVES

Participants will increase their knowledge and understanding of effective online learning by taking part in experiential asynchronous and synchronous programme.

The course will cover:

- Behavioural Insights and Change Management ideas, with application in lesson planning.
- Assessment for Learning and Feedback Strategies
- Collaborative Problem Solving

TARGET GROUP (BY DESIGNATION)

- Teachers/ Heads of Department and other School Leaders who wish to increase their online learning effectiveness.

TARGETED SECTOR

- Education – Primary, Secondary and College settings. Course content will be contextualized accordingly.

CERTIFICATION

- Certification of participation

FACILITATION

- Remote Online Learning through Zoom (groups no larger than 20 participants)

Duration

- 7 hours

Training Schedule

Session 1: 'Look EAST'

October 22nd, Thursday, 2.30pm - 5.00pm

Workshop via Zoom – 2 hours 45 mins

- **SESSION ACTIVITY 1:** Reflection on EAST model. Spot the principle activity.
- **SESSION ACTIVITY 2:** Participant messages. How have the messages improved participation in our online training? Link to Lesson Planning
- **SESSION ACTIVITY 3:** Applying the model to lesson plans.

Session 2: Afl (Assessment for Learning) & Feedback

November 5th, Thursday, 2.30pm - 4.45pm

Workshop via Zoom – 2 hours 15 min

- **SESSION ACTIVITY 1:** Reflection on pre learning task – how does it feel to be in the learners' shoes?
- **SESSION ACTIVITY 2:** Criteria for Success
- **SESSION ACTIVITY 3:** How would you use these strategies online?

Session 3: Working with Others

November 5th, Thursday, 2.30pm - 4.45pm

Workshop via Zoom – 2 hours 15 min

- **SESSION ACTIVITY 1:** Problem Solving Scenario
- **SESSION ACTIVITY 2:** Reflection on Peer Feedback
- **SESSION ACTIVITY 3:** Sharing Lesson Plans

TOTAL: 7 Hours

Trainers' Profiles

Hayley Trenchard



Hayley graduated from the University of Sheffield with a dual honours' degree in English and History in 2004. She then trained to teach English as a Foreign Language, before taking on a role at an English Language Centre in China where she taught children aged 4 – 17 in basic communication and business English. While completing her PGCE in History from the University of Bristol, Hayley undertook research in Special Educational Needs, and approaches to supporting recently bereaved children.

Hayley has taught as Lead Teacher for Humanities in a Pupil Referral Unit, as secondary History teacher, Head of Department, Head of Year, and two years as Principal in an international school in Malaysia. Prior to and since joining LeapEd in 2019, Hayley has trained teachers, Middle Leaders and University lecturers about diverse topics such as differentiation, assessment for learning, engagement, collaboration, literacy, questioning, lesson observations and “How to model good Pedagogy with engaging Andragogy”

Thulasi Vikneswaran



A graduate from University Kebangsaan Malaysia, Thulasi completed her BA and MA in English Language Studies (majoring in Linguistics), with honours. As an avid researcher, she has published several book chapters and journal articles and is currently working on more papers for publication.

With 10 years of experience in the education industry, Thulasi has a wide range of expertise in training and facilitating roles. Her contribution in the education landscape ranges from being a teacher herself, holding various leadership and education management roles in private secondary and tertiary institutions while conducting accreditation exercises. She had also developed and facilitated teacher training courses, student enhancement programmes and self-development workshops.

Since joining LeapEd in 2017, she has developed and delivered multiple teachers, middle leaders, senior leadership training modules, conducted internal professional development workshops and participated in knowledge sharing sessions. A volatile individual, Thulasi rises to the challenge, from digitalising content and shifting between online and offline delivery and has demonstrated agility in terrain shifts. As a HRDF certified trainer, Thulasi's deep understanding of the industry and her astounding simplicity in delivering sessions, leaves an everlasting impact on participants as well as individuals who get to know her personally.

Raymond Martin



Ray, better known as 'Bow' Martin, hails from Australia. Bow has held roles of responsibility, such as Year Coordinator, Head of Department, and Head of School, spending more than 25 years in international schools in the Asia-Pacific region.

Since joining LeapEd in 2018, Bow has been part of the Programme Development team for several programmes, including the Leaped Core Series, writing, and delivering units for Teachers, Middle Leaders and Senior Leaders. Bow also produces student programmes, which support the development of student voice and efficacy, via project-based learning. Most recently, during the Covid19 pandemic, Bow was instrumental in developing and delivering multiple online training courses for schools and teachers, in partnership with clients such as FINCO, Asia Pacific Schools, IPGM, and KYUEM.

Bow believes that creating the conditions for creative and mindful learning is fundamental to success, and so he works to ensure that all his training sessions are a safe space, which allows individuals to collaborate and support one another, as they move through their shared learning journey.

Rajveen Kaur



Rajveen holds a degree in English and Education, a Postgraduate in Commerce, and a Master's in International Business Management from the University of Otago, New Zealand. Moving internationally, her focus was working in the Turkish Ulugbek International School and the Westminster International University in Uzbekistan. During her 4-year tenure there, she worked on developing a positive culture at work reinventing process flow and approaches to solidify collaborations and partnerships.

In the past 7 years at LeapEd Rajveen has held a range of roles as an experienced programme developer, education designer and training specialist with a deep understanding of quality management in an education environment. Rajveen has conducted a range of training & development workshops to build capacity internally as well as deliver external programmes ranging from teaching and learning, school improvement planning, quality assurance and knowledge sharing sessions. Rajveen is also a HRDF certified trainer and an ICF (International Coaching Federation) certified coach developing her skill set to nurture talent, unleash potential and overcoming limiting self-beliefs. Rajveen hopes to further her qualifications in Coaching to enable people to discover their strengths, self-efficacy to harness improved outcomes personally & professionally.